

# How to become a **Board Member**

- You may want to talk to a board member first to express your interest and ask lots of questions.
- Nominations are invited from PWV members prior to the Annual General Meeting which is held Oct/Nov each year.
- Complete the nomination form.
- Attend the AGM which will give you introduction to existing Board members if you do not already know them.
- We also provide opportunities for you to shadow an existing director as a way of deciding if it is for you.
- If there is a vacant position and you feel comfortable and confident and would like to participate further, you can continue as a casual until the next AGM then submit a nomination for a two year term.

## **What inspired you to join?**

An existing Board member inspired and encouraged me to join and so firstly I filled a casual vacancy until the next AGM.

## **If you had any advice for someone thinking about joining the PWV Board, what would it be?**

Have a go. Before joining the PWV Board I had never had anything to do with Boards. I didn't know what was involved or expected of me.

It has been a great learning experience for me and it is a great way to get involved and contribute to what happens at PWV.

# The Board of **POSITIVE WOMEN VICTORIA**

Welcomes Members and  
Associated Members to contribute  
to the organisation by becoming  
a Director on the Board.



## **Current Chair:**

[chair@positivewomen.org.au](mailto:chair@positivewomen.org.au)

## **POSITIVE WOMEN VICTORIA**

Coventry House, Ground Floor 03 9863 8747  
95 Coventry Street [info@positivewomen.org](mailto:info@positivewomen.org)  
SOUTHBANK VIC 3006 [positivewomen.org.au](http://positivewomen.org.au)



**PositiveWomen**

*Support and advocacy for women living with HIV*

*It has been a great learning experience...*

Positive Women Victoria was established over 30 years ago by a small group of Melbourne women living with HIV.

The group concentrated on providing peer support, advocacy and education to all women who came their way. We are now much larger and we still work on the same principles that are led by women living with HIV for women living with HIV.

By being on the Board, you have an opportunity to contribute to the culture of the organisation and what it stands for.

The Board welcomes all PWV members to consider a term as a director on the Board and we expressly encourage members of African and Asian origin to join us.

We provide a safe environment for you while you are learning new skills and/or providing your knowledge and experiences to the team.

We like to be a happy group and show our respects to each other, as we all have background stories that are unique to each one of us.

## PURPOSE AND ROLE OF THE BOARD

- Governance - work with other board members and staff of PWV to ensure the organisation's activities and programs benefit the community of women living with HIV
- Strategic planning - work with other board members and staff of PWV to ensure the organisation's activities and programs are relevant to the community of women living with HIV
- Provide support and advice to the Executive Officer in her role as the provider and manager of operations and leadership of the organisation.

## COMPOSITION OF THE BOARD

- CHAIR (must be full member of PWV)
- VICE CHAIR
- TREASURER (experience in finance/accounting preferred)
- SECRETARY
- ORDINARY DIRECTORS (up to six)

We have two sub committees:

- Events and Engagement Committee
- Audit and Risk Committee

There are positions on both of these committees for members.

## BOARD MEETINGS

- We meet at the PWV Office precinct 95 Coventry Street, Southbank on the third Tuesday of every second month.
- Meeting can also be accessed by invitation on ZOOM
- Meetings usually last for two hours. Commencing at 6.pm or an agreed time.

## WHY BE A BOARD MEMBER? WHAT IS IN IT FOR YOU?

- Education - it is a great opportunity for you to learn about boards in general and the protocols that exist whilst learning more about PWV.
- Personal Development and Training - we plan to conduct or access a relevant training session every year.
- It is an honour to be part of a positive team of women knowing you are doing something to help other women.