



ANNUAL REPORT 2014 - 2015

Positive Women Victoria Incorporated ABN 81817554189



PositiveWomen

Supporting Women Living with HIV/AIDS

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ABOUT US

Positive Women Victoria

OUR PURPOSE

To provide support and advocacy for women living with HIV

OUR VISION

Equality, inclusion and respect for all women living with HIV.

OUR HISTORY

Positive Women Victoria (PWV) is the only community based organisation specifically funded to support women living with HIV in Australia and was established by and for women living with HIV. PWV provides support, information and advocacy for women in Victoria living with HIV. For over twenty five years PWV has responded to the changing needs of women living with HIV, recognising the impact gender has on the way women experience HIV and addressing the specific needs and emerging issues that affect women living with HIV in Victoria.

Positive Women Victoria is funded by the Victorian Department of Health and Human Services.

STRUCTURE AND MANAGEMENT

Positive Women Victoria (PWV) is registered with the Australian Charities and Not-for-profits Commission (ACNC). It is an Incorporated Association governed by a Board of Management. PWV offers support and advocacy for all women living with HIV regardless of whether or not they are members of the organisation.



Positive Women Victoria Guiding Principles

Positive Women Victoria is guided by the following principles. We aim to:

- Recognise and respect the strength and life experiences of women living with HIV
- Inspire confidence by offering a professional, responsive and accessible service to women living with HIV and actively promote prevention strategies in the broader community
- Strive to ensure we are a receptive learning organisation that embraces change and innovation
- Actively promote a capacity building approach that builds on the strengths and independence of women living with HIV
- Provide a safe and respectful environment for women living with HIV to seek information and access support
- Advocate for individuals and address systemic issues utilising data and research to contribute to reforming laws and policies in relation to women and HIV and emerging populations
- Act as an ethical, collegiate organisation which expects and supports excellence in our staff and management
- Seek to strengthen collaboration and partnerships practices, engage with other funding bodies, HIV and health providers to maximize resources and promote an integrated response
- Actively strive to provide an inclusive service that acknowledges and embraces the diversity of women living with HIV.

Our people

PATRON

Anne Phelan, OAM

BOARD

Sarah Feagan	Chair
Susan Paxton	Deputy Chair
Catherine Smith	Secretary
Elizabeth Norton	Treasurer
Hilary Knack	Board Member
Lisa Renkin	Board Member

STAFF

Alison Boughey	Executive Officer (From January 2015)
Autumn Pierce	Health Promotion Coordinator (From January 2015)
Michelle Wesley	Peer Support Coordinator (To June 2015)
Heather Mugwagwa	Peer Support Coordinator (From October 2015)



PWV Staff Alison Boughey, Michelle Wesley and Autumn Pierce join Board member Susan Paxton to celebrate International Women's Day on the lawns of Coventry House. This year's theme was "Paint in Purple"

REPORT FROM THE POSITIVE WOMEN VICTORIA CHAIR – SARAH FEAGAN

I can hardly believe that it has been 12 months since I became Chair of Positive Women (PWV) – the time has gone so fast. With great community and peer support I am proud to see how far PWV has come in that time.

It has been a really challenging and rewarding experience seeing the growth in the organisation. The fresh perspectives brought in by our new staff, Alison Boughey and Autumn Pierce have renewed and excited me and I feel really excited about the direction in which PWV is heading.

Our decision to remain a stand-alone organisation for the time being has led us to strengthened partnerships and connections in the sector and put us in a strong position going forward.

The update of the website and expansion of our social media presence has meant more women living with HIV can and do connect with Positive Women. Seeing the outcomes from the health promotion work Autumn has initiated is further evidence of the significant achievements of Positive Women over this past year.

I am also really excited about the new peer support model. It's been a big year of change and it has been sad to see Michelle Wesley leave the organisation after many years of dedication and amazing work supporting women living with HIV. On a personal level, the support that Michelle has given me over the last eight years of my HIV journey has been incredibly vital. I am excited that the good work Michelle set up will be carried on with our enhanced peer support model.

I am also proud to say I am now a fully qualified Positive Women peer support volunteer having completed the training in early October. I would encourage any woman living with HIV interested in supporting other women to participate in the training. It was an empowering experience and a great opportunity to connect with others.

On the 1st of December it would be great for our members and all women living with HIV to come and celebrate World AIDS day and hear speakers Joel and Sarah from Living Positive Victoria sharing their own stories. Coming up in 2016 will be the bi-annual International AIDS conference to be held in Durban South Africa and once again Positive Women is planning to have a presence at the conference.

I am abuzz about moving forward on the Positive Women Board next year and seeing the possibilities for the organisation with the continued involvement of Cath Smith and Susan Paxton, both mentors, friends and Positive Women Board colleagues. Those of us continuing our terms on the Board will be welcoming some new faces.

Many thanks to our previous Board members Libby Norton, Lisa Renkin and Hilary Knack whose terms on the PWV Board have concluded. Your commitment to the organisation over a number of years and the foundations you have laid have been a great stepping stone for the next phase of PWV's journey. I would also like to thank our wonderful patron Annie Phelan and pay my respects to our former patron Joan Kirner who died earlier this year.

Last but not least, I could never forget the co-founder of this organisation, Bev Greet. You have inspired and supported me over the years and I now feel so honoured to be continuing the legacy that you began.

I would also like to take a moment to remember all the women we have lost through the HIV epidemic. Let us never forget them and always embrace the future.

Sarah Feagan,

Chair, Positive Women

A WORD FROM THE EXECUTIVE OFFICER – ALISON BOUGHEY

This year has been an exciting one for Positive Women Victoria. In July, Melbourne seized the opportunity to show the world once again why it is Australia's number one city for major events when it hosted the 20th International AIDS Conference. Importantly for the HIV sector and for people living with HIV, it provided an opportunity to communicate key messages about the epidemic to people who might otherwise have thought it is no longer a current issue and to get this significant health issue back on the mainstream agenda

For Positive Women, the conference was a chance to highlight the significant impact of HIV for women right around the world and remind people that globally, women carry the disease burden of the HIV epidemic. With Positive Women's small team of staff and dedicated members we were key partners in hosting the Women's Networking Zone as well as mounting the powerful and moving *Body of Knowledge* exhibition, which was on display at the Melbourne Town Hall throughout the conference. Our thanks go to everyone connected with Positive Women who worked so hard to ensure the success of all of the conference related activities.

Once again, the year has seen us welcome some new faces to the organisation. In January, Health Promotion Coordinator Autumn Pierce and myself started working at Positive Women. Both new to the sector, we have been given an incredibly warm welcome by everyone we have met. Our co-tenants at Coventry House, Living Positive Victoria and Straight Arrows have been especially welcoming and supportive. The staff at the Victorian AIDS Council have likewise been encouraging and supportive of our efforts as we have settled into our new roles. I would like to extend my thanks to Bev Greet who acted in the Executive Officer role in a voluntary capacity for an extended period in late 2014.

Closer to home, a hot February weekend was the backdrop for this year's annual Positive Women wellbeing weekend, held in the beautiful and relaxing surrounds of Hepburn Springs. Twelve women braved the heat to instill the weekend with a sense of companionship and mutual support that only a group of women who have travelled a similar road can bring. As they moved through a full but relaxing schedule of health promotion and wellbeing activities they were able to tell their stories and once again connect in a safe and nurturing environment.



*Continental house, Hepburn springs,
PWV 2015 wellbeing weekend*

For the first time in 2015, Positive Women hosted a stall at the Melbourne Adventure Travel Expo at the Exhibition Buildings in Carlton. Nestled in amongst the stands spruiking European holidays and all-you-can-eat cruise extravaganzas, Positive Women's message was slightly more sobering than those of the other exhibitors. It was equally well received however and the mood was lightened by the offer of a beauty hamper, which served to lure in a number of people who pleasingly, might otherwise have passed us by. The feedback about our stand was highly encouraging with many visitors expressing surprise that HIV was a risk for young women travellers. Our evaluation of the event showed that the majority of visitors leaving our stand had more information than when they arrived.

In March, Positive Women embraced the "Make it Happen" theme of this year's International Women's Day which was themed around the recognition and advancement of women. Our bright purple stall in the beautiful gardens of Coventry House attracted many a lunchtime visitor from amongst our corporate neighbours and we were able to spread our message further about the impact of HIV on women. Our brightly decorated cupcakes with the Positive Women logo attracted much attention and visitors were also happy to open their wallets and make a donation. We raised almost \$150 on the day.

Throughout the year we have contributed articles to major sector publications and have been involved in the development of Victoria's state-wide HIV strategy. Our consistent message is that the experiences of women living with HIV are complex and unique and that the response to the HIV epidemic in Australia needs to be approached through a gendered lens. To this end we will continue to advocate for women to be recognized as a priority population in their own right in Australia's *National HIV strategy*.

It was with some sadness that we farewelled long standing employee and Positive Women member Michelle Wesley as she left to focus on improving her health. At the end of June, staff and members gathered at Coventry House for a farewell morning tea and to thank Michelle for her enormous contribution to the sector and the organisation. It is comforting to know that, although Michelle will no longer be on the end of the peer support phone at Positive Women, she will remain connected with the organisation in different ways.

Through these events and our other organisational activities we have continued to provide confidential peer support to many women across and sometimes beyond Victoria who are living with HIV. We have learnt that every woman who connects with Positive Women has unique experiences and needs. Our role is to respond to those needs and be guided by the women themselves about how best we can advocate for and support them. All of the team here at Positive Women are committed to do this to the best of our ability and in a way that offers the highest quality service possible.

I would like to finish by acknowledging the work of our dedicated staff, volunteers and Board. Many people work hard to make Positive Women the organisation it is – most often they are working behind the scenes and on a voluntary basis. Thank you all for the work you do on behalf of women living with HIV in Victoria.

As always we would like to acknowledge the recognition given by the Victorian Department of Health and Human Services (DHHS) to women living with HIV through ongoing funding of Positive Women. We take our obligations under our service agreement with the DHHS very seriously and are committed to continuing to provide high quality, evidence-based advocacy and support services to all women living in Victoria with HIV within a rigorous governance framework.

We look forward to the next year as we continue to honour the contribution of so many women who have come before us in providing support and advocacy for women living with HIV.

Alison Boughey

Executive Officer, Positive Women Victoria



Farewell to a friend, Positive Women co-founder Bev Greet at Michelle Wesley's farewell morning tea.

UPDATE ON OUR HEALTH PROMOTION ACTIVITIES - AUTUMN PIERCE

When I reflect on the past six months working for Positive Women, the Adventure Travel Expo in February is definitely a highlight. The aim of health promotion activities is to keep people healthy and the expo provided the perfect platform to encourage Australian travellers, especially women, to engage in safe sexual practices when travelling abroad.

People who travel to or from high HIV prevalence countries are identified as a priority population in Australia's 7th National HIV Strategy. Our stall was equipped with a map that showed the most affected global regions and we engaged visitors to our stand by first asking them to find their next travel destination and compare the HIV prevalence in that region with the HIV prevalence in Australia, and then challenged them to develop a safety plan. We used another map to challenge the notion that HIV is a gay man's disease by showing the different populations HIV disproportionately affects around the world.

We asked everyone who visited our stall to complete a brief questionnaire. We are happy to report that of the 66 people we engaged, 100% of them said they had learned something new about HIV at the Positive Women stall, and 98% said the information they had learned was useful to them.

Back in the office, we have been busy laying the ground work for the effective delivery of health promotion activities to Positive Women members. Our data management system needed an overhaul and we are confident the new system of data collection, storage and analysis will better enable us in the new financial year to provide tailored, targeted and confidential support to women living with HIV across Victoria.

The new system is designed to generate evidence that will guide our activities and help us work more effectively with our partner organisations. We are currently working with HARP nurses in regional areas to devise strategies to promote healthy eating habits and physical activity, as several members have self-identified that they have goals in these areas. We are also collaborating with local multicultural organisations to reach women living with HIV from culturally and linguistically diverse backgrounds.

Our new data management system will also help us ensure all communication to Positive Women members occurs according to members' preferences and importantly, that all member information is handled in accordance with our strict privacy policy. Changes to the layout, format and content criteria of the PWV quarterly newsletter have been well received. The content on our website has also been updated and now includes a wealth of information specific to women living with HIV. Many people would be unaware that since the launch of our new website we have averaged over 800 visits per week. We are also active on Facebook and Twitter and use these pages to share Positive Women updates with the sector and beyond.

I cannot sign off without a few words about the 2015 Health & Wellness Weekend. The purpose of the Weekend is to provide women living with HIV a safe and secure environment for both self-reflection and connecting with peers. Story sharing, art therapy and visualisation activities are built in to foster a sense of community and inclusiveness, while a counsellor is on hand to provide one-on-one peer support. This year's optional activities included yoga, guided bushwalks, guided meditation and visits to the Hepburn Springs Bathhouse. We have already begun planning for next year's event and are looking forward to once again providing an event to women living with HIV that is enjoyable, educative and beneficial. We would like to acknowledge Positive Women's former Health Promotion coordinator Jasmin Lesniak for her contribution to the success of the weekend.

Autumn Pierce

Health Promotion Coordinator, Positive Women Victoria



*Autumn Pierce with a visitor
Adventure Travel Expo 2015*

PEER SUPPORT

From the very beginning of Positive Women's history, delivering peer support that is focused on the unique needs of each woman has been at the core of what we offer. The 2014 -15 financial year was no exception and despite a number of staff changes, peer support was always available to any woman living with HIV.

While we continued to deliver peer support in the way we have traditionally offered it, PWV also wanted to take the opportunity to explore new, best practice ways of delivering high-quality peer support that will stand the organisation in good stead as it moves into the future and adapts to the needs of a rapidly changing sector.

In coming up with a new model of peer support, which we have dubbed, our 'Enhanced Peer Support Model', we looked to other sectors that have a strong record in this area including the emergency management and mental health sectors. These sectors have contributed a significant volume of high-quality evidence around peer support and we were able to base some of our model on the learnings from these sectors, whilst ensuring it remains relevant and applicable to the needs of women living with HIV.

The main elements of PWV's Enhance Peer Support Model are:

- Strong oversight in the form of good organizational governance and operational leadership
- Appointment of an appropriately skilled and experienced Peer Support Coordinator
- Recruitment and training of a diverse group of volunteer peer support workers who will be well supported within a framework of excellence in peer support
- Solid data collection and management systems which adhere to the Victorian Privacy Principals
- Well-developed protocols and procedures to support both staff and volunteers
- State-wide coverage to ensure the needs of women living in rural regions are not overlooked
- A focus on CALD communities, from which more than half the women living with HIV in Victoria are comprised
- Strong connections with clinicians and referring agencies to ensure all newly diagnosed women with HIV are made aware of the support and advocacy that they can access from PWV
- A program evaluation approach which will allow us to continue to review and adapt the program to ensure it remains responsive to the needs of women living with HIV.

We are excited to be rolling this program out in the second half of 2015 and will keep people updated through our website, newsletters and stakeholder meetings.

We would once again like to acknowledge Michelle Wesley's contribution to Positive Women's Peer Support program over the past seven years. Her presence in the office will be missed by all and we wish her well with the next phase of her life.

As this report goes to press, we are welcoming our new peer support coordinator Heather Mugwagwa. Heather has a Bachelor of Health Science with a Health Promotion major from Monash University and is currently undertaking her Master of Social Work at the University of Melbourne. Heather has worked in the community health sector and has previous experience developing, coordinating and evaluating peer support programs for students suffering with mental illness. Heather has been a member of Positive Women since 2008.

Autumn Pierce

Health Promotion Coordinator, Positive Women Victoria

COLLABORATION AND PARTNERSHIPS

As a small organisation, forming effective partnerships with other organisations is critical in allowing Positive Women to spread our finite resources as far as possible to benefit women living with HIV. We are fortunate that we have strong and supportive connections with partner agencies across the HIV, women's health, academic and other sectors. Some of the partnership activities we have been involved with this year include:

- Co-location and sharing of a range of back office, health promotion and program functions with Living Positive Victoria (LPV) and Straight Arrows – in the past financial year we have been working together to ensure our tenancy arrangements at Coventry House are sustainable into the future
- Partnering with LPV under a Memorandum of Understanding to deliver our Enhanced Peer Support program and the Positive Speakers Bureau program – LPV has provided additional funding to allow for our Peer Support Coordinator role to be expanded beyond the two days a week previously offered
- Partnered with Straight Arrows to host a family day at the Werribee Open range zoo
- Associate membership of the Women's Health Association of Victoria – as a member of this group we were partners in developing a submission to the Victorian Royal Commission into Family Violence importantly this membership provides Positive Women with access to a broad range of opportunities, networks and connections that enhance our effectiveness in advocating for women living with HIV
- Leading the community HIV agencies in the development of our own submission to the Victorian Royal Commission into Family Violence
- Collaborating with a range of blood borne virus and sexual health organisations to inform development of the Victorian Government's state-wide HIV strategy
- Working with the Alfred Hospital's Education and Resource Centre for HIV, Hepatitis and STIs to develop a vodcast for women living with HIV – this is currently in the planning stage and will be produced with the support of a number of Positive Women members
- Hosting a joint women's wellbeing day with the Victorian AIDS Council (VAC) – VAC has also provided us with in-kind support for the Peer Support Program and other PWV initiatives
- Leading an inter-agency women's planning day with VAC, LPV and Straight Arrows to develop a range of activities to support women living with HIV

- Collaborating with the Centre for Culture, Ethnicity and Health and Multicultural women's health to develop a campaign that aims to address the stigma for women living with HIV from culturally diverse backgrounds
- Provision of student placements to graduate and undergraduate students from the University of Melbourne and Victoria University
- Collaborating with the Australian Research Centre for Sex, Health and Society on the development and implementation of the HIV Futures Eight Survey
- Working with the Inner South Community Health Centre to create training opportunities for PWV staff in the area of mental health first aid.

Alison Boughey
Executive Officer



*Positive Women members at the Straight Arrows
Positive Women family day at the Werribee Open Range Zoo*

ADVOCACY

At Positive Women we recognise that for every woman, empowerment has a different meaning. Our goal is to support women to identify what they need in order to achieve their empowerment. For some, this can be dealing with personal issues such as their relationships with others. For others it might be practical issues such as securing financial assistance or support with study, visas or work, access to medications or information to help women understand and navigate Australia's complex health system.

We also advocate for women living with HIV through working with Government in the development of state and national HIV policy. We recently represented women living with HIV at the consultation workshops run by the Victorian Department of Health and Human Services. During this process we provided input into development of Victoria's key strategic priorities and actions that will need to be implemented in order to ensure women living with HIV are included in Victoria's HIV response as active participants in the pursuit of an AIDS-free generation. In our response to the draft *Strategic Directions for HIV* document, we urged government to consider every aspect of the plan through a gendered lens. This requires acknowledging that the social construction of women's lives reflects their wider engagement with a gendered social system and recognising the implications of this in Victoria's HIV strategy. Positive Women will continue to advocate for a state-wide response that supports women living with HIV in the broader context of gender equality and women's health and well-being.

Our submission to the Victorian Royal Commission into Family Violence highlighted the increased vulnerability of women living with HIV to family violence. We highlighted that violence is a key risk factor for HIV among women and that stigma, violence and fear of violence deter women and girls from seeking access to treatment and support services thus undermining Australia's public health response to HIV.

On a national level, we are the leading advocate for the recognition of women as a priority population in the eighth National HIV Strategy. In a recent article written for *HIV Australia*, we highlighted the gaps in current approaches to HIV research, data collection, analysis and reporting to bring awareness to just how incomplete the picture of women's experiences of living with HIV in Australia is. We know women are biologically, socially and economically more vulnerable to HIV than men, but without more comprehensive data specific to women, policies and strategies that identify key populations will continue to be based upon insufficient information. We are committed to working towards a national HIV response that creates an enabling environment where women of all backgrounds, cultures, ages and experiences feel confident about accessing HIV testing, prevention and treatment services.

Autumn Pierce

Health Promotion Coordinator, Positive Women Victoria

FINANCIAL STATEMENTS 2014 - 2015

Positive Women Victoria Incorporated ABN 81817554189

FINANCIAL STATEMENTS

POSITIVE WOMEN (VIC) INC. FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2015

Income & Expenditure Statement for the year ended 30 June 2015

	Notes	2015 \$	2014 \$
Revenue from ordinary activities	2	272,907	308,195
Employee expense		(167,185)	(195,316)
Depreciation and amortisation expenses		(7,543)	(3,680)
Legal expenses		(4,705)	(885)
Project expenses		(13,998)	(64,860)
Rent		-	(4,996)
Other expenses from ordinary activities		(74,355)	(101,287)
Surplus/(Loss) before income tax expense (income tax revenue)		5,121	(62,829)
Income tax revenue (income tax expense)			-
Surplus/(Loss) after income tax expense (income tax revenue)		5,121	(62,829)

FINANCIAL STATEMENTS

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2015

	Notes	2015	2014
CURRENT ASSETS			
Cash assets	3	164,682	166,178
Receivables	4	-	1,337
Other	5	26,960	13,891
TOTAL CURRENT ASSETS		191,642	181,406
NON-CURRENT ASSETS			
Fixed Assets	6	5,478	11,177
TOTAL NON-CURRENT ASSETS		5,478	11,177
TOTAL ASSETS		197,120	192,583
CURRENT LIABILITIES			
Payables	7	16,474	11,961
Provisions	8	4,673	9,770
Other	9	-	-
TOTAL CURRENT LIABILITIES		21,147	21,731
NON-CURRENT LIABILITIES			
Provision for Long Service Leave	8	-	-
TOTAL NON-CURRENT LIABILITIES			
TOTAL LIABILITIES		21,147	21,731
NET ASSETS		175,973	170,852
MEMBERS' FUNDS			
Retained surplus	10	175,973	170,852
TOTAL MEMBERS' FUNDS		175,973	170,852

FINANCIAL STATEMENTS

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2015

	Notes	2015 \$	2014 \$
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts from Government and Sponsors		297,714	337,858
Payments to suppliers and employees		(300,666)	(421,689)
Interest received		3,300	5,191
Net cash provided by/(used in) operating activities	11 (b)	348	(78,640)
CASH FLOW FROM INVESTING ACTIVITIES			
Payment for property, plant and equipment		(1,844)	-
Net cash used in investing activities		(1,844)	-
CASH FLOW FROM FINANCING ACTIVITIES			
Net cash provided by/(used in) financing activities		-	-
Net increase/(decrease) in cash held		(1,496)	(78,640)
Cash at beginning of financial year		166,178	244,818
Cash at end of financial year	11 (a)	164,682	166,178

FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Reform Act 2012 (Vic). The Board of Management has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this report:

(a) Fixed Assets

Fixed assets are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the association commencing from the time the asset was held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The carrying amount of fixed assets is reviewed annually by the Board of Management to ensure it is not in excess of the recoverable amount of those assets.

The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets' employment and subsequent disposal. The expected net cash flows have not been discounted to their present values in determining recoverable amounts.

Depreciation

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, are depreciated over their estimated useful lives to the association commencing from the time the asset is held ready for use. Properties held for investment purposes are not subject to a depreciation charge. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Office Furniture & Equipment	10-40%

FINANCIAL STATEMENTS

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each balance sheet date.

Asset classes carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the income statement. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained earnings.

(b) Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the association are classified as finance leases. Finance leases are capitalised, recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual values. Leased assets are depreciated on a straight line basis over their estimated useful lives where it is likely that the association will obtain ownership of the asset, or over the term of the lease. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(c) Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled within one year together with benefits arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at the amounts expected to be paid when the liability is settled plus related on-costs. Other employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

Contributions are made by the association to an employee superannuation fund and are charged as expenses when incurred.

FINANCIAL STATEMENTS

(d) Revenue

Revenue from sale of goods is recognised upon the delivery of goods to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

(e) Unexpended grants

The entity receives grant monies to fund projects either for contracted periods of time or for specific projects irrespective of the period of time required to complete those projects. It is the policy of the entity to treat grants monies as unexpended grants in the balance sheet where the entity is contractually obliged to provide the services in a subsequent financial period to when the grant is received or in the case of specific grants where the project has not been completed.

FINANCIAL STATEMENTS

	Notes	2015 \$	2014 \$
NOTE 2: REVENUE			
Operating activities			
- interest	2(a)	3,300	5,191
- operating grants		266,361	255,649
- other grants		-	3,500
- donations		3,148	2,855
- conference income		-	40,000
- other income		98	1,000
		272,907	308,195
(a) Interest from:			
- other persons		3,300	5,191
NOTE 3: CASH ASSETS			
Cash on hand		362	680
Cash at Bank		39,052	23,627
Cash at bank DGR		6	14
ING Investment Accounts		125,262	141,857
Term Deposit		-	-
		164,682	166,178
NOTE 4: RECEIVABLES			
CURRENT			
Trade debtors		-	1,337
Accrued Interest		-	-
Other Debtors		-	-
		-	1,337
NOTE 5: OTHER ASSETS			
CURRENT			
Prepayments		26,960	13,891
		26,960	13,891

FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

Notes	2015 \$	2014 \$
NOTE 6: FIXED ASSETS		
(a) Plant and equipment		
At cost	25,306	23,463
Less accumulated depreciation	(21,328)	(13,786)
	3,978	9,677
(b) Artwork		
At cost	1,500	1,500
Less accumulated depreciation	-	-
	1,500	1,500
Total plant and equipment	5,478	11,177
NOTE 7: PAYABLES		
CURRENT		
Unsecured liabilities:		
Trade creditors	9,167	10,701
Sundry creditors and accruals	7,307	1,260
	16,474	11,961
NOTE 8: PROVISIONS		
CURRENT		
Employee benefits - Provision for Annual Leave	4,673	9,770
NON-CURRENT		
Employee Benefits – Provision for long service leave	-	-
Aggregate employee benefits liability	4,673	9,770
NOTE 9: OTHER LIABILITIES		
CURRENT		
Prepaid Income	-	-
	-	-

FINANCIAL STATEMENTS

NOTE 10: RETAINED SURPLUS

Retained surplus at the beginning of the financial year

170,852 **233,681**

Net surplus (loss) attributable to members of the entity

5,121 **(62,829)**

Retained surplus at the end of the financial year

175,973 **170,852**

Notes

2015

2014

\$

\$

NOTE 11: CASH FLOW INFORMATION

(a) Reconciliation of cash

Cash at the end of the financial year as shown in the statement of Cash Flows is reconciled to the related items in the statement of financial position as follow

Cash on hand

362

680

Cash at bank

164,320

165,498

164,682

166,178

(b) Reconciliation of cash flow from operations with profit from ordinary activities after income tax

Surplus (Deficit) from ordinary activities after income tax

5,121

(62,829)

Non-cash flows in profit from ordinary activities

Depreciation

7,543

3,680

Changes in assets and liabilities:

(Increase)/decrease in receivables

1,337

24,140

(Increase)/decrease in other assets

(13,069)

(8,615)

FINANCIAL STATEMENTS

Increase/(decrease) in prepaid income	-	(20,000)
Increase/(decrease) in payables	4,513	(17,152)
increase/(decrease) in provisions	(5,097)	2,136
Cash flows provided by (used in) operations	348	(78,640)

NOTE 12: ASSOCIATION DETAILS

The principal place of business of the association is:

Positive Women (Victoria) Incorporated
Coventry House,
Suite 1, 111 Coventry St, Southbank 3006

FINANCIAL STATEMENTS

STATEMENT BY THE BOARD OF MANAGEMENT

POSITIVE WOMEN (VICTORIA) INCORPORATED

STATEMENT BY THE BOARD OF MANAGEMENT

The Board have determined that the association is not a reporting entity.

The board have determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the board the financial report:

1. Presents a true and fair view of the financial position of Positive Women (Victoria) Incorporated as at 30 June 2015 and its performance for the financial year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Positive Women (Victoria) Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the board and is signed for and on behalf of the Board by:

Dated this 23rd day of October 2015



CHAIR
SARAH FEALAN



TREASURER

ELIZABETH NORTON

FINANCIAL STATEMENTS

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF POSITIVE WOMEN (VICTORIA) INCORPORATED

Report on the Financial Report

I have audited the accompanying financial report, being a special purpose financial report, of Positive Women (Victoria) Incorporated which comprises the statement of financial position as at 30 June 2015, the statement of income and expenditure and the statement of cash flows for the year then ended, a summary of significant accounting policies, other explanatory notes and the statement by members of the Board.

Board of Management's Responsibility for the Financial Report

The Board of Management of the association is responsible for the preparation and fair presentation of the financial report and has determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are consistent with the financial reporting requirements of the Associations Incorporation Reform Act 2012 (Vic) and are appropriate to meet the needs of the members. The Board's responsibilities also include designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on my audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. I conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

FINANCIAL STATEMENTS

The financial report has been prepared for distribution to members for the purpose of fulfilling the committee's financial reporting obligations under the Associations Incorporation Reform Act 2012 (Vic). I disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting my audit, I have complied with the independence requirements of Australian professional ethical pronouncements.

Auditor's Opinion

In my opinion, the financial report of Positive Women (Victoria) Incorporated presents fairly, in all material respects the financial position of Positive Women (Victoria) Incorporated as at 30 June 2015 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the Associations Incorporation Reform Act 2012 (Vic).



John Woodward

Chartered Accountant

Level 5, 398 Lonsdale Street, Melbourne Vic 3000

Dated this 23rd day of October 2015

FINANCIAL STATEMENTS

DISCLAIMER TO THE MEMBERS OF POSITIVE WOMEN (VICTORIA) INCORPORATED

The additional financial data following is in accordance with the books and records of the association which have been subjected to the auditing procedures applied in our statutory audit of the association for the financial year ended 30 June 2015. It will be appreciated that our statutory audit did not cover all details of the additional financial data. Accordingly, I do not express an opinion on such financial data and we give no warranty of accuracy or reliability in respect of the data provided. Neither the firm nor any member or employee of the firm undertakes responsibility in any way whatsoever to any person (other than Positive Women (Victoria) Incorporated) in respect of such data, including any errors of omissions therein however caused.



John Woodward

23rd October 2015

Chartered Accountant

FINANCIAL STATEMENTS

DETAILED INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2015

	2015	2014
	\$	\$
INCOME		
Interest	3,300	5,191
Subsidies and grants	266,361	259,149
Conference Income	-	40,000
Donations and sponsorship received	3,148	2,855
Rental charged	-	1,000
Sundry Income	98	-
TOTAL INCOME	272,907	308,195
LESS EXPENSES		
Accounting fees	12,525	14,952
Audit fees	2,850	2,500
Bank charges	375	550
Board & AGM Expenses	4,001	6,812
Computer expenses	711	117
Conferences & Seminars	430	4,027
Depreciation	7,543	3,680
Holiday pay provision increase/(decrease)	(5,096)	2,136
Insurances (inc Workcover)	1,670	2,079
Legal Fees	4,705	885
Office Expenses	610	866
Planning expenses	4,800	21,000
Postage and Couriers	1,737	1,664
Printing and stationery	905	3,750
Professional Development	1,629	2,327
Promotion expenses	980	2,427
Project expenses	13,998	64,860
Carried forward expenses	54,373	134,632

FINANCIAL STATEMENTS

DETAILED INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2015

	2015	2014
	\$	\$
Carried forward expenses	54,373	134,632
Recruitment costs	21,101	11,206
Rent	-	4,996
Salaries and wages	156,514	175,828
Staff training and welfare	564	821
Staff Workplace Counselling	796	-
Storage costs	413	2,254
Subscriptions	1,495	1,650
Sundry expenses	106	248
Superannuation	14,098	15,273
Support expenses	12,906	19,095
Telephone	-	93
Travelling expenses, accommodation and conference	2,590	3,458
Website expenses	2,830	1,470
TOTAL EXPENSES	267,786	371,024
SURPLUS/(LOSS)	5,121	(62,829)

FINANCIAL STATEMENTS

TREASURER'S REPORT 2014/15

I am pleased to present the audited Financial Report for Positive Women (Victoria) Inc. for the year ended 30 June, 2015.

The Victorian State Government's Department of Health & Human Services has continued to provide us with financial support and I am delighted to advise that our funding has been renewed for a further three years from 1 July, 2015. In addition to funds provided for our activities we have also been given generous support for office expenses. As many of you would be aware, PWV is co-located with other HIV-related agencies at Coventry House. The rent and other office expenses of these agencies are covered under an Agreement with the Department. The lease for the premises was recently renegotiated and PWV is now a party to the lease. (We had not previously been a party to the head lease as the other agencies commenced their tenancies before PWV moved in.)

This year we have reported a surplus of \$5,121 compared with a shortfall of \$62,829 in 2013/14.

Last year's loss reflected some substantial abnormal items which were not repeated in the 2014/15 financial year. Firstly, in years prior to 2013/14 the Association had raised \$30,000 which was to be spent on the National Conference held in 2013/14. This amount had been recorded as part of Retained Earnings. The expenditure of this sum in 2013/14 was therefore not matched in the same period as the income previously recorded and therefore was reflected as part of the reported loss of \$62,829.

As noted last year, the balance of the reported loss was due to unexpected staff recruitment costs and consultancy expenses incurred for strategic planning, a process that continued on from the previous year.

In 2014/15, with rigorous cost control, we were able to operate well within budget. This included covering further staff recruitment costs as a result of staff departures. I am pleased to advise that recently signed contracts have stabilized our staffing.

For the purposes of future period comparison I note that the reduced employee expense item this year, compared with the previous year, reflects the fact that the association was without an Executive Officer for some months. I take this opportunity to sincerely thank Bev Greet for stepping into this role on a voluntary basis for the period and to the other members of the Board for their significant input on many issues as we searched for a new Executive Officer. I warmly welcome Alison Boughey into this role, which commenced in January, 2015, and for her dedication and good management since then.

The other relevant matters to note in the Income and Expenditure Statement are that Conference income and Project expenses in 2014 reflected the National conference, the first held for many years. This was not repeated in 2015.

FINANCIAL STATEMENTS

In July, 2015 we participated in the International AIDS conference held in Melbourne. This was an exciting time for all as we had rostered stall space right at the entrance to the Global Village which gave us great exposure and we were also part of the Women's Networking Zone. We exhibited our "Body of Knowledge" collection of photographs at the Melbourne Town Hall with the assistance of the World YWCA who organized a performance of the Brunswick Women's Choir. PWV also helped convene a debate at Docklands. Financially, our overall participation involved minimal cost due to the many donors who had committed to support the sector and show-case Melbourne with an HIV theme over the week. PWV extends our sincere thanks to you all.

The support provided by our peer organizations, Living Positive Victoria, Straight Arrows and the Victorian AIDS Council is also greatly appreciated.

Our financial position at 30 June, 2015 is shown in the Balance Sheet which states Total Members' Funds to be \$175,973. This includes this years' income surplus.

The main item of note in the Balance Sheet is Prepayments. This includes items of ongoing benefit to the association such as website design, trademark registration and our supply of "My Positive Journey" kits. This balance will be apportioned over the next few years.

At our last AGM I took on notice a query about the Rose Fund. This fund provides small scholarships for training and education, or personal and professional development. The Board has reissued guidelines for the Fund and encourages members to make enquiries if interested. Funding rounds take place twice a year, in April and September.

Lastly, I would like to thank our Board, staff and volunteers for their great commitment to providing support to women living with HIV.

Libby Norton
Treasurer
Positive Women (Victoria) Inc.

IMPORTANT INFORMATION



ACKNOWLEDGMENTS & THANK YOU

Grants and funding

Department of Health and Human Services

Corporate & community partners

Living Positive Victoria

Victorian AIDS Council

Straight Arrows

All of our partners

Volunteers

Tony Avard

Joseph Borg

Allen Deppeler

Rebeka Lamb

Campbell Moody

Helen Russell

Philip Shirrefs

All of the Coventry House volunteers

Members

All the members of Positive Women Victoria

IMPORTANT INFORMATION

HOW YOU CAN HELP

Become a member

If you are a woman living with HIV, you might wish to consider becoming a member of Positive Women Victoria. Members can stand for the Board of management. Women who are not living with HIV can become Associate Members of the organisation.

Volunteer your time

We are always looking for volunteers at Positive Women and there are a number of capacities in which people can volunteer for the organisation including:

- Becoming a volunteer peer support worker (only for women living with HIV)
- Assisting with administrative tasks
- Joining our Board
- Other tasks as required from time to time

FINANCIAL SUPPORT

Make a donation

We are always seeking financial support

Leave a bequest

By leaving a legacy to Positive Women Victoria, you can help support PWV's vision to ensure equality, inclusion and respect for all women living with HIV. When preparing a Will, it is advisable to seek qualified legal advice to ensure you achieve all you wish for your family and others through your Will. Solicitors, estate planners and trust companies are best placed to provide advice on how to represent your wishes for leaving gifts to family, friends and charities

Support an event or fundraising activity or Become a corporate partner

Positive Women Victoria is actively seeking corporate partners with a compatible vision or mission statement. To further discuss how supporting the rights of women can enhance your profile and workplace culture, please contact the Executive Officer for further information.

IMPORTANT INFORMATION

CONTACT US

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Facebook/PositiveWomenVictoria



